

**TELEPHONE & HARD WIRED INTERNET SERVICE ORDER FORM**

Name of Show: \_\_\_\_\_ Booth # \_\_\_\_\_

Event Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Ordered by: (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

**REMIT 10 DAYS PRIOR TO SHOW. PAYMENT MUST ACCOMPANY ORDER.**

**TELEPHONE LINES**

\_\_\_\_\_ Local Line \$150/Line \$ \_\_\_\_\_

\_\_\_\_\_ Long Distance Line \$175/Line \$ \_\_\_\_\_

**Note:** Long distance calls are billed at \$.15/minute. The River's Edge Convention Center will invoice you for long distance calls.

**Cost does not include telephone.**

**HARD WIRED INTERNET**

\_\_\_\_\_ Hard Wired Internet \$175/Connection \*Quantities are limited \$ \_\_\_\_\_

Accepted forms of payment for these charges are cash, check (made payable to River's Edge Convention Center, 10 4<sup>th</sup> Avenue South, St. Cloud, MN 56301) or MasterCard, Visa or Discover credit cards. River's Edge does **not** accept American Express.

If paying by credit card, please write credit card number, expiration date, security code and billing address for the credit card statement on cover sheet and fax to River's Edge at 320-255-9863. You may also call the River's Edge Administration Office at 320-255-7272 with credit card information. For security reasons, please do not email credit card information.

Email the Telephone & Hard Wired Internet Service Order form to:  
[Dianne.Koch@ci.stcloud.mn.us](mailto:Dianne.Koch@ci.stcloud.mn.us) 06/17

**Subtotal** \$ \_\_\_\_\_

**7.375% Sales Tax** \$ \_\_\_\_\_  
**(on Telephone Service Only)**

**TOTAL** \$ \_\_\_\_\_